



College of Agriculture, Food and Environment

Community Leadership and Development

CLD 497: Practicum in Community & Leadership Development

PRACTICUM SUPERVISOR AND STUDENT RESPONSIBILITIES

The undergraduate curriculum in Community and Leadership Development (CLD) focuses on the process of educating, leading, and empowering communities. Graduates find success as communications specialists in the public and private sector, managers in business and industry, government agencies, community associations, and non-profit organizations.

The primary purpose of this practicum course is to place each CLD senior in a professional setting where they can integrate their knowledge gained in the classroom with professional experience. By working on a project under supervision by a professional for approximately 15 weeks between **January 10** and **April 24, 2018**, students are expected to gain valuable skills to succeed in their chosen career.

STUDENT'S RESPONSIBILITIES:

As a CLD 497 student, you are expected to...

- Complete **150 hours** of work during the 2018 Spring Semester with the community/business partner you identified and signed a contract;
- Develop your *learning objectives* with your supervisor to be achieved during the practicum;
- Outline your learning activities with input from your supervisor that will result in achievement of those objectives;
- Perform professional responsibilities appropriate to the role assigned by your supervisor;
- Demonstrate professional integrity and ethical behaviors as well as familiarity with ethical codes of practice for the practicum placement;
- Record, reflect on your experiences and activities through journaling which will be graded by your faculty instructor of this course;
- Track practicum hours via a weekly time sheet signed by the supervisor;
- Attend 4 skill development workshops held on campus;
- Submit the required assignments described in the course syllabus;
- Attend an orientation session ("Meet & Greet") to be held on **January 10 2018**; and
- Create and present a Professional Poster at the CLD Showcase event on **May 3, 2018**.

SUPERVISOR'S DUTIES:

As a supervisor of a CLD 497 student, you are expected to...

- Develop *student learning objectives* with your practicum student to be achieved during the practicum period;
- Assist the student to develop an outline of his/her learning activities that will result in achievement of his/her learning objectives;
- Help the student identify a project that he/she can complete over approximately 15 weeks (total 150 hours) which experience can be shared with peers and CLD faculty members through a poster presentation at the CLD Showcase event scheduled on **May 3, 2018**;
- Sign students weekly time sheet to help the faculty instructor keep track of the student's practicum hours;
- Complete an evaluation of the student and submitted to the faculty instructor by **February 28, 2018** for mid-term grade and **April 24, 2018** for final grade;
- Allow the faculty instructor to make a scheduled visit to observe the student;
- Contact the faculty instructor if there are any concerns regarding the students work; and
- Attend an orientation session to be held on **January 10 2018**
- Attend the student's poster session at the CLD Academic Showcase event on **May 3, 2018**, if your schedule allows (your attendance is not required, but will be greatly appreciated).